

# Cheryl Despathy

www.cheryldespathy.com

## Experience

### Greenberg Traurig (2023-present)

#### Instructional Designer

- Design and develop quick reference guides, learning simulations, instructor guides, workbooks and worksheets, and other instructional materials for virtual and in person learning events
- Collaborate with senior staff to identify and define gaps through needs analysis techniques
- Perform developmental testing, evaluate and analyze user results, prioritize feedback, and conduct quality assurance checks on instructional modules
- Support trainers in delivery of materials through co-creation of course design and outcomes
- Prepare reports to support professional development team meet department goals and metrics
- Participate on Training and Digital Learning Strategy cross-functional strategic teams
- Track and update data for project management team on learning-related initiatives

### Galloway School (2013-2023)

#### Instructional Design Specialist at The Center for Professional Growth and Learning

- Designed, developed, facilitated, and evaluated asynchronous, hybrid, and synchronous objectives-based professional learning curriculum for 160+ staff, including leader guides and assessment tools
- Produced timely and reliable reports, memos, presentations, and other materials to inform stakeholders on deliverable products, to promote collaboration, and to support accountability
- Coordinated production of learning materials including demonstrations, simulations, videos, case studies, workbooks, slide decks, scripts, quick references, job aids, and knowledge checks
- Created templates, processes, and content in compliance of company design standards
- Co-designed the creation and implementation of engaging, experiential, and innovative instructional strategies and curricula aligned to desired learning outcomes with staff
- Supported clients shifting to competency-based learning to ensure equitable assessment practices

#### Assistant Director of Teaching & Learning

- Facilitated research-based strategic engagement meetings for academic leaders
- Documented and analyzed scope and sequence of PreK-12 curriculum
- Led annual onboarding and orientation program for new faculty and staff
- Collaborated with subject matter experts to develop engaging training for 120+ staff

#### Learning Designer

- Created and piloted Danielson-based faculty evaluation tool, Aguilar-based instructional coaching model, and portfolio program
- Founded professional cohort program and facilitated pilot programs on pedagogical strategies
- Managed learning space design renovation projects in \$130,000+ budget

### Atlanta Urban Debate League (2004-2014)

Curriculum Faculty, Community Activist Debate Program

### Mount Pisgah School (2011-2013)

Upper School Social Studies Teacher

### Marist School (2007-2010)

Social Studies Teacher & Director of Debate and Speech

## Recent Professional Development

### Leadership Institute

Global Online Academy, June 2022

### Giving & Receiving Feedback

Folio Collaborative, January 2022



## Contact

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## Education

2017

**Certificate, Women in Leadership**

Cornell University

2016

**Master of Education, Learning Design and Technology**

University of Georgia

2008

**Bachelor of Arts, Political Science & Women's Studies**

Emory University

## Highlights

- 10+ years managing projects and developing online courses utilizing ADDIE model
- Working knowledge of Articulate Storyline, Adobe Captivate, Camtasia, iMovie, Canva, Microsoft Word, PowerPoint, Slack, and Miro
- Google Certified Educator, Level 1
- Clifton Strengths: Learner, Realtor, Context, Individualization, and Discipline

## Recognitions

**STAR Teacher of the Year**  
Professional Association of Georgia Educators, 2019-2020

**4D Learning Award**  
Mock Presidential Debate,  
Galloway School, June 2017